

TO: TAVELLI PARENTS
FROM: MS. CHRISTINE HENDRICKS, PRINCIPAL/LINDA FOREMAN, OFFICE 488-6725
DATE: THURSDAY, NOVEMBER 5, 2015
SUBJECT: IMPORTANT ANNOUNCEMENTS and DATES

Tavelli Important Dates to Remember:

Nov. 2-6 Scholastic Book Fair, Tavelli Media Center, 8:30 a.m. -5:30 p.m.
Nov. 9 PTO Meeting, 6:00 p.m., Tavelli Media Center
Nov. 12 End of First Trimester
Nov. 12 PSD Turkey Roundup to benefit the Food Bank of Larimer County
Nov. 13 No School for Elementary Students, teacher work day
Nov. 17 Report Cards Going Home
Nov. 18 5th Grade Steam Performance *Jeopardy Science Game Show*, 6:00 p.m.
Nov. 19 Tavelli Volleyball Club, 3:45-4:45, Tavelli Gym
Nov. 25-27 No School for PSD Students, Thanksgiving Recess
Dec. 21-Jan. 1 Winter Break, No School for PSD Students


 Denotes a PTO-sponsored Event
 Denotes a Tavelli Wellness Event

1. Lost and Found Is Leaving the Building – Once again, our lost and found items have exceeded the bins we have to store those items. If your child has lost a jacket, lunch box or any other article of clothing, please check with the office. We have several bags of lost items that will be donated next week if they are not claimed. Thank you for your help.

2. PSD'S Turkey Round-up is Coming! – Once again, Poudre School District is sponsoring a frozen turkey drive to benefit the Food Bank of Larimer County. Please consider donating a turkey so that the less fortunate in our community can celebrate the Thanksgiving Holiday with all the fixings. **Frozen turkeys can be dropped off at Tavelli before 9:00 a.m. Thursday, November 12th.** Tavelli staff will be on hand to collect turkeys in the office, or in our back drop off area. Thank you for your generosity!


3. Please Keep Your Child's Lunch Account Up to Date – We have an overwhelming number of overdue lunch accounts this year. Parents can go to psdschools.org and click on the Quick Link for Lunch Menus/Payments from there, you can make payments to your school meal account. If you have questions concerning your child's account, please contact the Tavelli kitchen at 488-6789. Thank you for your help keeping your child's account current.


4. Keep Your Contact Information Current – If any of your child's contact information should change throughout the year, please make a point to stop in at the office or give us a call. We need to have current address, email and phone numbers in case of emergency. The district also relies on this information in the event of a closure due to weather or other circumstances. Thank you for keeping us up-to-date!

5. Tavelli Volleyball Club – A purple flyer is coming home today with all 4th and 5th grade students containing information about the new Tavelli Volleyball Club. The club will meet Thursdays from 3:45-4:45 beginning November 19th. Please fill out the registration form and return it to the Tavelli Office. Sign ups will be limited to the first 30 registrants. 

6. First Trimester Ends Thursday, November 12th – The first grading period will end Thursday, November 12th for all PSD K-5 students. There is no school Friday, November 13th, due to a teacher work day for Elementary students. All report cards will go home Tuesday, November 17th.

7. Fourth Graders Need Your Help! – All 4th grade classes will be working on a science project and they need 360 2-liter soda bottles to make it happen. If you have any of the large 2-liter bottles at home, please rinse them out and send them, with their caps, to the Tavelli office. Thanks for helping our 4th graders with their science project!

8. RUNNING CLUB IS FULL! With over 200 students enrolled, our Tavelli Running Club is currently full. If you would like your child to be put on the waiting list, please email us at tavelliwellness@gmail.com. Thanks so much for helping make Running Club such a success! 

9. Wanted for 2016-2017 School Year – Would you like to be the new Scholastic Book Fair Coordinator? If you are interested in organizing this fun event for next year, please contact the Tavelli PTO at tavellipto@gmail.com. 

10. Reminders From The Parking Lot – In order to keep cars flowing in the morning, please continue all the way around the circle to the back building entrance near the kindergarten rooms to drop off your child. Cars are backed up out into the street in

the morning, creating an unsafe situation. If you want to assist your child in exiting your vehicle and entering the building, please park in the back lot so we can keep traffic moving smoothly and children safe in the parking lot.

11. Educational Rights – As a parent or legal guardian of any PSD student, educational rights must be granted in order to access student information online or to receive emergency/inclement weather notifications from PSD through email. The student data forms sent home at the beginning of the year included a check box for educational rights. If you did not check the box, you will not be able to access any information on ParentVUE. Please contact the school office in writing to grant educational rights for each of your students.

12. Safety First! -- For the safety of our children we ask that you enter the building at the main entrance--this applies to everyone, even if you are wearing your badge. Our sign-in system can give us an exact picture of who is in our building, so in the event of an emergency we know who is on our campus. Please stop by the office, sign in and get a visitor's badge if you don't have a permanent volunteer badge. Teachers will be checking for badges and asking you to return to the office to sign in and put on a badge. Again this is for the protection of our children so we know who is in our building. We also ask that parents drop students off in our back traffic circle to the east of our building. Additionally, in the past, we have had some vehicles make U-Turns in our back traffic circle or drop students off in the middle of Miramont Street. This is very dangerous, especially when we have buses trying to drop off or pick up students. Thank you for your cooperation and keeping all of our students safe.

13. A Few Reminders for Parents – a) If your child is absent from school, please call our attendance line at 488-6726 to let us know your child will be out of school for the day. The office needs daily notification of any absence. In case of extended absences, please let us know when your child will return. b) If your child will be changing after school dismissal plans, please be sure to send a note explaining the change. c) If you need to pick up your child early, please be sure to stop at the office to sign your child out. d) Students should not arrive at school before 8:35 a.m. The first bell rings at 8:50 a.m. Thank you.

14. Box Tops For Education and Morning Fresh Milk Caps – Please bring any General Mills box tops or Morning Fresh milk caps in to the office. Tavelli collects 10 cents for every box top and 5 cents for each milk cap turned in. Please clip neatly around the box tops and make sure your milk caps are clean. Thank you for supporting our PTO programs. 🐾

15. Volunteers at Tavelli – All Poudre School District volunteers are required to register or update their profile at the PSD website in order to volunteer at Tavelli or any other school in the district. Any unregistered and uncleared volunteers will not be allowed in the classrooms. Please make sure to go online to psdschools.org and follow the directions to register as a volunteer. Don't have access to the web? We can get you registered here at school, just stop in at the office and we can help you get this done. 🐾

Community Dates to Remember (*Please note: Poudre School District does not endorse or take responsibility for programs or activities sponsored by other organizations.*)

November 1-30 National Homeless Awareness Month

Ongoing Colorado Ski Country USA provides the 5th & 6th grade Passport Program, visit coloradoski.com/passport to sign up for your free passport.



Please visit the Tavelli Website <http://www.tavellielementary.org>