

**TO: TAVELLI PARENTS**  
**FROM: MS. CHRISTINE HENDRICKS, PRINCIPAL/LINDA FOREMAN, OFFICE 488-6725**  
**DATE: THURSDAY, SEPTEMBER 10, 2015**  
**SUBJECT: IMPORTANT ANNOUNCEMENTS and DATES**

**Tavelli Important Dates to Remember:**

Sept. 11	Registration forms for Tavelli Duathlon are due	
Sept. 15	2 <sup>nd</sup> Grade Back to School Night	5:30 p.m.
	3 <sup>rd</sup> Grade Back to School Night	6:00 p.m.
Sept. 16	Kindergarten Back to School Night	5:30 p.m.
	1 <sup>st</sup> Grade Back to School Night	6:00 p.m.
Sept. 18	14 <sup>th</sup> Annual Tavelli Duathlon, 5:30 p.m.	✂
Sept. 21	Tavelli PTO Meet and Greet, 4:00-6:00 p.m., Tavelli Media Center	
Sept. 22	Student Picture Day	
Sept. 25	No School for Elementary and Middle School Students, Teacher Work Day	
Sept. 30-Oct. 2	5 <sup>th</sup> Graders to ECO Week	

✂ Denotes a PTO-sponsored Event  
✂ Denote a Tavelli Wellness Event

**1. THE 14th ANNUAL TAVELLI FAMILY DUATHLON is Friday, September 18th from 5:30-7:00!** --Bring your whole family for this FREE, healthy, fun kick-off to the new school year! Participants will run 1/2 mile, bike 2 miles, and run 1/2 mile before finishing in front of the school. Stay after the Duathlon for pizza (\$1 per slice) and help cheer on friends and teachers as they cross the finish line! **REGISTRATION FORMS ARE DUE TOMORROW** in order to receive a t-shirt at the Duathlon. Extra forms are coming home in folders again today. Many thanks to Healthy Kids Club and our Tavelli Wellness team for sponsoring this awesome community event!  
✂

**2. Smile!** – Student pictures will be taken Tuesday, September 22. **Picture forms are being sent home with your student today.** If you are interested in purchasing a photo, please return the envelope with the correct payment by picture day September 22. All students will be photographed, whether a picture is purchased or not. ✂

**3. Tavelli Back to School Nights - We are hoping there will be 100% attendance at our back to school nights.** Your attendance tells your child how much you value a good education. We will be sharing important information during these evenings. Check the *dates to remember* for correct times. We look forward to seeing you! This event is for parents and guardians, only as the meetings can seem long for tired children.

**4. A Few Reminders for Parents – a) If your child is absent from school, please call our attendance line at 488-6726 to let us know your child will be out of school for the day. The office needs daily notification of any absence.** In case of extended absences, please let us know when your child will return. b) If your child will be changing after school dismissal plans, please be sure to send a note explaining the change. c) If you need to pick up your child early, please be sure to stop at the office to sign your child out. d) Students should not arrive at school before 8:35 a.m. The first bell rings at 8:50 a.m. Thank you.

**5. Eat Lunch With Your Students!** – Tavelli welcomes any visitor who would like to eat with their child during their lunch time. If you are eating in the cafeteria with just your child, you may use the back table in the cafeteria for that purpose. If you are eating with your child and some friends, we ask that you eat with the classroom group. If you wish to take your child outside for a picnic lunch in our nature area, please let the lunchroom attendant know that you will be taking your child outside. We can only allow parents to take their own children out of the building for lunch. Thank you for your help!

**6. Keep Your Child's Lunch Account Up-to-Date** – Parents, please remember to check your student's lunch account regularly to make sure they have money available. Now you can go online and establish an account to pay for lunches with a credit/debit card or an electronic check. Go to [myschoolbucks.com](http://myschoolbucks.com) and create an account. This account enables parents to check balances and schedule automatic payments as well. Payment can still be sent to the

school with your student, please place the payment in an envelope marked with the student's name and ID number. Thanks for your help!

**7. Tavelli Monthly Newsletter Available On the Tavelli Website** – Each month a newsletter is produced with pictures, activities and events here at Tavelli. The Tavelli website at [www.tavellielementary.org](http://www.tavellielementary.org) will have current copies of the Thursday note, as well as the monthly newsletter in color.

**8. Box Tops For Education and Morning Fresh Milk Caps** – Please bring any General Mills box tops or Morning Fresh milk caps that you have collected in to the office. Tavelli collects 10 cents for every box top and 5 cents for each milk cap turned in. Please clip neatly around the box tops and make sure your milk caps are clean. Thank you for supporting our PTO programs. 🐾

**9. Volunteers at Tavelli** – All Poudre School District volunteers are required to register or update their profile at the PSD website in order to volunteer at Tavelli or any other school in the district. Any unregistered and uncleared volunteers will not be allowed in the classrooms. Please make sure to go online to [psdschools.org](http://psdschools.org) and follow the directions to register as a volunteer. Don't have access to the web? We can get you registered here at school, just stop in at the office and we can help you get this done. 🐾



Please visit the Tavelli Website <http://www.tavellielementary.org>